

MEETING OF THE CITY OF RUSHVILLE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
OCTOBER 21, 2014
5:30 P.M.

CALL TO ORDER: The Board of Public Works and Safety met on the above date and time at 270 West 15th Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Board Members, Gary Cameron, Darrin McGowan, and Dr. John Williams answered roll call. Member, Ron Jarman was not present. Also present was City Attorney, Tracy Newhouse.

MINUTES: Minutes of the October 7, 2014 meeting were presented for approval. McGowan made a motion to approve the minutes as presented. Cameron seconded the motion. Motion carried.

MAYOR'S REPORT: Mayor Pavey announced that the Street Department's Haunted Hayride will be this coming Saturday. The Park Department's Halloween parade is also scheduled for Saturday.

Pavey said he received a good report for the Animal Shelter from the veterinarian for the 3rd quarter.

CLERK-TREASURER'S REPORT: It was reported that the State Board of Accounts held their audit conference on Monday. There were issues with record keeping for 2 departments. Those issues have been addressed with the appropriate department heads.

DEPARTMENT HEAD REPORTS:

Street – The first half of the sidewalk at Pizza King was poured today.

CITIZEN CONCERNS/COMMENTS: None.

UNFINISHED BUSINESS:

1. **Policy and Procedure Manual** – Pavey said we still have some loose ends to tie up. We will be scheduling a final meeting.
2. **Technical Manual – Progress Report** – Cameron said Strand is working on the manual.
3. **Memorandum of Understanding School Resource Officer** – Pavey said the school has voted on the memorandum. We will need to make a phone call and sit down with Matt to wrap it up.

NEW BUSINESS:

1. **Pool Repair Scope of Work Determination - Spring 2015** – Pavey said the pool is in need of several repairs, such as the tub needs to be repaired and painted. We need to determine the priorities. Williams asked if the City had someone internally that could determine the priorities? Pavey said he was not sure we could handle that. Williams made a motion to have a firm come in and give us a list of items that need to be done. McGowan seconded the motion. Motion carried.
2. **Fire/Rescue Department Hire** – Chief Jenkins recommended to the Board to hire Jacob Tillison and Jeremy Green. Williams made a motion to hire Tillison and Green contingent upon approval by PERF. Green would begin his duties January 1st and Tillison would begin March 7th. McGowan seconded the motion. Motion carried.
3. **Police Dispatch Hiring Update** – Chief Tucker said they will continue taking applications until Oct 29th.
4. **Cherry Street RFP Grading and Interviews** – The following RFP's for the Open Design of Cherry Street were received:
 - a. HWC Engineering
 - b. DLZ
 - c. Parsons
 - d. Butler Fairman & Seufert
 - e. Fleis & Vanderbrink

This list will need to be narrowed down to 3. McGowan made a motion to table. Cameron seconded the motion. Motion carried.

ITEMS NOT KNOWN IN ADVANCE: None.

ADJOURN: There was no further business to come before the Board; McGowan made a motion to adjourn. Cameron seconded the motion. The meeting adjourned at 5:45 p.m..